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### **2010-2011 APPLICATION INSTRUCTIONS FOR PRE-SCHOOL/PRE-K**

Admissions Age: To be considered for Admission to the pre-School Tuesday/Thursday class, the child must be 3 years old by September 1, 2010. To be considered for admission to Pre-Kindergarten Monday/Wednesday/Friday class, the child must be 4 years old by September 1, 2010.

Application Fee & Due Date: A non-refundable application fee of \$25.00 must accompany this application. Applications are due February 28, 2010.

Documents needed to be supplied: Please submit a copy of your child's baptismal certificate (if applicable), birth certificate, and Parish recommendation form.

Personal Interview: After the application form has been submitted, an interview will be scheduled with the pre-school/pre-k director, principal and pastor for all families.

Parent Participation: Our Lady of Mount Carmel School has a Parent Teacher Group. Their goal is to provide support to the school and the parish. The group provides many opportunities for mutual support, encouragement and education. Parents are encouraged to become active by attending and supporting functions and activities, by participating in the Contributed Services Program and by working for and supporting the various fundraising efforts of the school.

Service Hour Commitment: When registering each year, families are presently asked to make a commitment to Our Lady of Mount Carmel Pre-School and Pre-Kindergarten of a minimum of twelve (12) service hours, three (3) of which must be completed at the Spring Festival and two (2) with the Auction. The remaining hours may be completed in school and/or parish programs. If you have children enrolled in OLMC School in grades K – 8, there is no additional service or scrip commitment.

Scrip Program: Each year SCRIP stands as a major source of fundraising income to supplement the school budget and curb tuition increases, all families are expected to participate in this program, as **there is no cost involved in supporting this fundraiser.** For the 2009-2010 school years, the annual budget was based on each family generating a minimum profit of \$75, with SCRIP. The school receives an average of 5.5% from purchases made with paper SCRIP (giftcards) and 1.0% with eSCRIP. Families also receive credit for purchases made in their name by friends and family.

Notification Of Admissions Committee Action: Letters of notification will be mailed on Friday, March 15, 2010.