

**Mount Carmel School Board Meeting
February 9, 2010
Unapproved Minutes**

Attendees

Fr. John Balleza, Peggy Clifford, Michelle Conci, Ed Gory, Michelle Martinez, Dave Peck, Tami Pellizzari, Karen Sammons, Daphne Small, Brad Walan

No quorum present

Prayer – Fr. John

Rotunda Art - Peggy Clifford

- Katie Walsh, a liturgical artist (does banners for the Cathedral), has been commissioned to create two 3.5 by 7 ft. banners to be placed on the two blank walls (no doors or statues) in the rotunda. The artwork was inspired by our Mission statement, the Sisters of Notre Dame, our school song, our academic strengths and the community
- The statue of Mary will also be refurbished.
- The plans are to have the banners hung by the Alumni weekend in August.
- The cost is \$10,000 and the expectation is that the money will come from donations from Alumni, School, Parish and Alumni families and the Redwood City community.

Pastor's Report – Fr. John

- The African Children's Choir presentation was packed – Donations to their cause totaled about \$8000. Thank you to the host families.
- 125th Anniversary mass and re-dedication was a great success. He Arch-Bishop commented that it seemed very well organized and he enjoyed coming down here for the event.
- Lent begins on February 17th with Ash Wednesday. We will again have Soup Suppers preceding Stations of the Cross on Friday evenings. Each week will be hosted by a different Parish group and short presentations will be given by several groups, including the Sister Parish group, the Youth Ministry (2009 Mission trip), and the Tanzanian Health and Education Mission Trip group.
- First Reconciliation takes place on February 20th.
- Parish Lenten retreat will take place on March 6th. There will be presentations and discussion groups in both Spanish & English. It is hoped that childcare can be offered.
- Communal Penance Services will be offered in conjunction with both St. Charles and St. Pius parishes. The first one will be held at St. Charles on March 23rd at 7:00 p.m. OLMC and St. Pius will both have one on March 24th – OLMC at 11:00 a.m. and St. Pius at 7:00 p.m.

Principal's & Development Director's Reports – Michelle Conci

- Kindergarten Open House for prospective parents was an overwhelming success – Standing Room Only!
- We have received 37 Kindergarten applications and 4 for upper grades. There are plans to follow up with 16 families who had previously expressed interest in Kindergarten and find out if they are still planning to apply.
- We are hoping to see an article in the SF Catholic in the coming weeks about the 125th celebration.
- An article about OLMC and its 125 years written by alumni Sr. Margaret Hoffman appeared on the website of the California Province of the Sisters of Notre Dame.
- Plans are underway for the festival at the end of April and the Alumni weekend in August.

Chairperson's Report – Daphne Small

- 5:30 meeting time – should we make it permanent?
- It is vital to have a quorum present at the March meeting, as the budget needs to be voted on.

Pre-School/Kids Kamp Report – Karen Sammons

- We have received 7 apps for 13 pre-school slots. Apps will be accepted until the end of February.
- All of the Pre-K students have applied to Catholic schools – 12 to OLMC and 3 to St. Pius.
- Kids' Kamp will offer several new programs this year – Jewelry-making, Fun & Fitness, Rock Band and Basketball.

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Finance Committee Report – Michelle Martinez

- The committee is working to develop a budget proposal to present to the board next month.
- They are also preparing the budget component of the 5 year plan.

Technology Committee Report – Brad Walan

- The committee met last week and hope to have a plan developed to present to the board in May and to use as the technology component of the 5 year plan.
- Helene Garcia And Roman Rubio are working on an updated mission statement.

Scrip Committee Report – Tami Pellizzari

- Parents often ask how we determine what items to keep in stock as opposed to special-ordering them. It is basically determined by the history of sales of a particular item.
- They are looking for ways to encourage online ordering.

Facility Improvements Committee Report – Ed Gory

- Met with John Wise, who recommended a contractor who has helped with Boy Scout projects around the facility and might be willing to help us with the lunch area covering.
- They are working on setting a budget for 2010/11.

PTG Report – Karen Sammons

- Family Game Night was a great success. People seemed to like the “big” games (Bingo, “Giant” Twister, etc.) offered this year.
- Open House: for the 3rd year in a row, we ran out of food. They increased what they started with each year and it still isn’t enough. It seems as if the kids are eating everything before the adults come in. Maybe we don’t need to offer refreshments at future Open Houses?
- Champagne Brunch to honor Past Presidents of School Board, Parent/Mothers’ Club, PTG, and Sports Board will be held on March 7th.
- Grandparents Day will be held on March 17th.
- Butterfly Ball is scheduled for March 20th.
- Mother/Son Bowling is tentatively scheduled for March 25th.
- Friday Hot Lunches seem to have trouble getting workers. We should look at new ways of getting helpers.

Meeting adjourned

- Next meeting to be held on **Monday, March 15th** (change from regular date to accommodate Teresa’s WASC travel schedule) at 5:30* p.m. in the Library. The 2010/11 Budget will be presented.

* subsequently changed to 7:00 p.m.